

HAMBURG AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: GIFTS

ADOPTED: August 24, 2015

REVISED:

<p>1. Authority</p> <p>2. Delegation of Responsibility</p>	<p style="text-align: center;">322. GIFTS</p> <p>The Board considers the acceptance of gifts by administrative, professional and support employees an undesirable practice.</p> <p>District employees shall not accept gifts from vendors except articles of advertisement or courtesy widely distributed to other customers. A gift shall include anything of monetary value or any enticement that could lead to favorable consideration of the vendor's product or services.</p> <p>Further, routine presentation of gifts by students or parents/guardians to staff members on occasions such as birthdays or holidays shall be discouraged. However, occasionally, employees may accept spontaneous expressions of gratitude or appreciation where the tangible form of the expression is not unduly elaborate or expensive. The writing of letters or cards of thanks are considered a more appropriate expression of gratitude.</p> <p>The Superintendent or designee may approve acts of generosity to individual district employees in unusual situations.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>
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